

Get Kindle

PLANNING SUCCESSFUL MEETINGS AND EVENTS



AMACOM/American Management Association. Paperback. Book Condition: New. Paperback. 128 pages. Dimensions: 8.8in. x 5.9in. x 0.2in. Planning a meeting or event is no easy task. Just ask any of the administrative staffers who are increasingly being asked to do it. One minor mistake -- a plane ticket that doesn't arrive on time, not enough vegetarian meals at the luncheon, the wrong kind of audiovisual equipment -- can mean big trouble. Now this handy little how-to guide takes secretaries and assistants through...

Read PDF Planning Successful Meetings and Events

- Authored by Ann J. Boehme
- Released at -



Filesize: 3.77 MB

Reviews

Just no phrases to spell out. it was writtern very properly and valuable. I am very easily can get a delight of reading a written book.

-- **Eric Macejkovic**

The best ebook i actually study. I have got study and i am certain that i am going to going to study yet again again in the foreseeable future. I found out this ebook from my i and dad suggested this book to find out.

-- **Allison Heaney**

Related Books

- **Dont Line Their Pockets With Gold Line Your Own A Small How To Book on Living**
- **Large**
- **The Day I Forgot to Pray**
- **Harts Desire Book 2.5 La Fleur de Love**
- **Absolutely Lucy #4 Lucy on the Ball A Stepping Stone BookTM**
- **Early National City CA Images of America**